Located within Google Drive.

Tip#1: Google Slides is a simplified version of PowerPoint.
If you are building a complex PowerPoint, use your desktop application and drag and drop that file into Google Drive.

I find it easier to start with a blank form as it can be less confusing.
- If adding a PowerPoint to Google Drive, that document can be converted to Google Slides by selecting it and opening it in Google Slides to allow for collaborative editing and/or commenting.

Navigating Slides

Select to return to see other Google Docs.

Select to change title.

Select to add comments.

Select to share with others.

Best Practice #1: When working on collaborative presentations, commenting is really helpful to track ideas and raise questions.

The owner is notified when comments are made.

Users are notified when responses are made to their comments.
Dropdown Menus

Tip #1:
Slides can be downloaded as . . .

Microsoft PowerPoint (.pptx)
ODP Document (.odp)
PDF Document (.pdf)
Plain Text (.txt)
JPEG image (.jpg, current slide)
PNG image (.png, current slide)
Scalable Vector Graphics (.svg, current slide)
If you want to insert media, Google Slides makes it easy to pull content in directly from your Google Drive.

Side panel opens allow you to browse Drive for images or other media files.
- Google Suite offers additional integrations with apps outside of Google. You can find a list of outside apps that integrate with Google Slides by selecting “Add-Ons.”

Watch out! Some apps require creating separate accounts or may cost money.

Best Practice #2: I recommend Add-Ons as they can give you more functionality.

My top choice:
- Unsplash (open source photography)